

**ST JOHN FISHER ROMAN CATHOLIC CHURCH  
PARISH COUNCIL MINUTES**

**Minutes of the Meeting held at 19:30 hr on 13<sup>th</sup> June 2016**

- \* Fr Shaun Middleton Parish Priest
- \* Kay O'Connor Catechist
- + John Billiet Chair & Property
- \* Michael Parkinson Finance
- Neville Bayross
- \* Neil Cocking Music & Liturgy
- + Noel McHugh Safeguarding
- \* Claire Mendonca Social Outreach
- Johnpromise Umeh Youth
- + Neville Ransley Education / Catechesis
- \* Elspeth Everitt Clerk

\* *Member present*

# *Member present for part of meeting*

+ *Apologies*

Item No		Action
1	<b>Opening Prayer</b> The meeting started with <i>Hail Holy Queen</i> led by Fr Shaun.	
2	<b>Election of Vice Chair</b> Neil Cocking was elected Vice Chair and chaired the rest of the meeting.	
3	<b>Apologies:</b> John Billiet, Neville Ransley & Noel McHugh	
4	<b>Minutes of Parish Council 7<sup>th</sup> March 2016</b> were agreed, signed & dated.	
5	<b>Matters arising:</b> All snagging work has been completed including filling of cracks in the apse & re-decoration, marble floor tile replacement & repairs to damaged brick work. Final retention payment of 2% will be released soon. The digital projector in the main hall has been replaced. Double yellow lines from the corner of Imperial Close to the church entrance have been done.  Bar refurbishment discussions have started with the Social Club & are ongoing. Lighting round the church, stage & changing room alterations are under consideration.  Minutes of the last Parish Council meeting & Annual Parish Meeting have been on display in the porch. A notice will go in the newsletter when new minutes go up. Elspeth will discuss with Claudia attaching future Parish Council minutes to the website.	JB  EE
6	<b>Social Outreach</b>	

Item No		Action
	<p>The <i>Love in Action</i> programme has begun with interest from parishioners &amp; some creative ideas arising (e.g. a knitting group &amp; children making cards for sick parishioners).</p> <p>Kay reported that the children's resources are being used successfully at Sunday Childrens Liturgy but the youth resources have not been suitable for the Confirmation group. Once the programme is completed Kay will feed back comments to the Caritas team.</p> <p>All Parish groups will be invited to have a presence at the exhibition on 16<sup>th</sup>/17<sup>th</sup> July in the hall. Fr Shaun will email group leaders with information. As well as a display groups should prepare a hand out giving a brief description of the aims &amp; vision of the group with personal stories e.g. why someone joined &amp; the value to them..</p> <p>Harrow Citizens (a new group of Christian churches &amp; other faith groups set up to tackle local social needs) are meeting at 1pm on Wednesday 29<sup>th</sup> June. The meeting will be chaired by Rod Green, Vicar of St Peter's in West Harrow. Let Fr Shaun know if you are able to attend.</p>	<p>KO</p> <p>SM</p>
7	<p><b>Finance:</b> January to May 2016. After a drop in income in the first few months of the year there has been an increase and income in May 2016 was about the same as May 2015. Income continues to exceed outgoings, including repayment of the building loan.</p>	
8	<p><b>Music &amp; Liturgy questionnaire</b> The draft was discussed and some alterations were agreed. The questionnaire will be completed at masses over one weekend with some explanation from Fr Shaun.</p>	NC
9	<p><b>Main discussion topic for next meeting</b> will be a review of the Confirmation programme and the influence of the Love in Action programme on Confirmation preparation.</p>	
10	<p><b>Next meeting</b> Monday 12<sup>th</sup> September <b>Visitation of Bishop John Sherrington</b> 23<sup>rd</sup> October 2016</p>	
11	<p><b>AOB</b> All are reminder to email a photograph to John Towell for the Parish Council noticeboard.</p>	
12	Fr Shaun ended the meeting at 8.40pm with prayer.	

Signed..... Date.....